

1 April 6th, 2020 Meeting Agenda

2 Conference Call

3 12:15 p.m.

4 Call to order: 12:21 PM

5
6 Roll Call: President Tanya Gibbs, Vice President Alan Proctor, Secretary Belinda
7 Bardwell, and Member Shane Robertson

8
9 Absent:

10
11 Guest: Steve Hayward

12
13
14
15 **MOTION**

16 Motion made by Member Robertson and supported by Vice President Proctor to
17 approve the agenda

18 Vote: 4-yes; 0-no; 0-abstain; 0-absent

19
20 No Comments

21 Motion Carries

22
23 **Officer Reports**

- 24 a. **President Gibbs** – Received an email from Donna inquiring to our ability to qualify
25 for relief using the CARES Act. We don't believe that OEDMI has any qualifying
26 expenses.
- 27 b. **Vice-President Proctor** – Followed up conversation on emails he sent out to
28 board. Informed us of an MEDC program that may be available to our tenants.
29 Has been made aware of the health clinics staff's concerns about going home
30 after their shift during this pandemic.

31 c. **Secretary Bardwell** – No report

32 d. **Treasurer Proctor** – Midwest Professionals have started Audit for 2019. Getting
33 new computer and QuickBooks up and running. Needs to go over travel charges
34 with Secretary Bardwell. Caught up on invoice payments.

35
36 Motion made by Secretary Bardwell and supported by Member Robertson to accept the
37 verbal reports by officers

38 Vote: 4-yes; 0-no; 0-abstain; 0-absent

39
40 No Comments

41 Motion Carries

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44 **A. MINUTES**

45
46 **I. MOTION**

47 Motion made by Secretary Bardwell and supported Vice President Proctor to approve
48 minutes dated March 23rd, 2020

49 Vote: 4-yes; 0-no; 0-abstain; 0-absent

50
51 Comments

52 Motion Carries

53
54 Motion made by Member Robertson and supported by Secretary Bardwell to approve
55 payment of Invoice #5 from T. Gasco for services rendered, in the amounts of \$99.00

56 Vote: 4-yes; 0-no; 0-abstain; 0-absent

57
58 Comments

59 Motion Carries

61 Motion made by Vice President Proctor and supported by Member Robertson to go into
62 closed session for confidential business matters at 12:36 PM

63 Vote: 4-yes; 0-no; 0-abstain; 0-absent

64

65 Comments

66 Motion Carries

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68 Motion made by Vice President Proctor and supported by Member Robertson to return
69 to open session at 1:12 PM

70 Vote: 4-yes; 0-no; 0-abstain; 0-absent

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72 Comments

73 Motion Carries

74

75 **ADJOURNMENT**

76

77 Motion made by Secretary Bardwell and supported by Member Robertson to adjourn
78 meeting at 1:14 pm

79 Vote: 4-yes; 0-no; 0-abstain; 0-absent

80

81 No Comments

82 Motion Carries

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84

85 **Next Meeting:**

86 **April 20, 2020 – Conference Call**

87